



August 13, 2025

TL2025/0813/2A

Mr. Muhammad Arshad,
Administrative Officer (IR) / Secretary Purchase Committee,
Corporate Tax Office,
Islamabad.

**Subject: Violation of Public Procurement Regulatory Authority (PPRA) Rules 2004,
Administrative Officer (IR) / Secretary Purchase Committee, Corporate Tax Office, Islamabad's
Tender Notice for Procurement of Several Items**

Dear Sir,

This is with reference to your tender notice appeared in Daily 'Dunya' Newspaper on 10 August, 2025. The said advertisement is in violation of Public Procurement Regulatory Authority (PPRA) Rules 2004, Rule No. 13 'Response Time'.

In the tender notice, the submission and opening date of bid is given on 12-08-2025, where it does not fulfill the fifteen days of response time, and is thirteen (13) days less. It is a violation of Public Procurement Regulatory Authority (PPRA) Rules 2004, Rule 13. The Rule is quoted below for your reference;

*13. Response time.- (1) The procuring agency may decide the response time for receipt of bids or proposals (including proposals for pre-qualification) from the date of publication of an advertisement or notice, keeping in view the individual procurement's complexity, availability and urgency. However, under no circumstances the response time shall be less than fifteen ***days for national competitive bidding and thirty ***days for international competitive bidding from the date of publication of advertisement or notice.*

Administrative Officer (IR) / Secretary Purchase Committee, Corporate Tax Office Islamabad is requested to rectify the given mistake and issue corrigendum in accordance with Public Procurement Regulatory Authority (PPRA) Rules 2004 to avoid mis-procurement under Rule 50.

Transparency International Pakistan is striving for across-the-board application of Rule of Law, which is the only way to stop corruption, and achieve Zero tolerance against corruption.

Regards,

Advocate Daniyal Muzaffar,
Trustee/Legal Advisor
Transparency International Pakistan

Copies forwarded for the information with request to take action under their mandate to:

1. Managing Director, Public Procurement Regulatory Authority, Islamabad.
2. Chairman, Prime Minister Inspection Commission (PMIC), Islamabad.



Note:

This is to clarify that Transparency International Pakistan is not a complainant, it acts as a whistleblower and operate under Article 19-A, of the Constitution of Pakistan which gives the right to public to know how government is being run by public officers. Article 19-A makes the right to access of information pertaining to a public authority a fundamental right, and a three member bench in case of Mukhtar Ahmad Ali vs the Registrar, Supreme Court of Pakistan, Islamabad, headed by Chief Justice Qazi Faez Isa in the landmark judgment on 16 October 2023, in CP No. 3532/2023, has declared that

"What previously may have been on a need-to-know basis Article 19A of the Constitution has transformed it to a right-to-know, and the Access to information is no longer a discretion granted through occasional benevolence, but is now a fundamental right available with every Pakistani which right may be invoked under Article 19A of the Constitution"

Government of Pakistan
Office of the Chief Commissioner (IR) 
Corporate Tax Office, Islamabad

TENDER NOTICE NO. 01/2025-2026

Corporate Tax Office Islamabad invites electronic bids from GST/Income Tax Registered and Well-reputed Firms having their registered office in Rawalpindi / Islamabad for Office Stationery, Computer Stationery, Miscellaneous items and rendering of miscellaneous services to the Office at Plot No.31, RDF Centre, Maurya Area, Sector D-B/1, Islamabad on least cost basis through single source envelope on following basis:-

S. No.	Goods	S. No.	Services
I.	Office Stationery	I.	Security Staff
II.	Printing & Publication	II.	Journalist Staff
III.	Law Book & Updating of Law Books	III.	Electrician cum plumber
iv.	Uniforms & Protective Clothing	iv.	Air conditioner maintenance
v.	Other Store Items	v.	Repair of Office Building
vi.	Computer Stationery Items	vi.	Repair of Transport
		vii.	Repair of Machinery & Equipment
		viii.	Repair of Furniture & Fixtures
		ix.	Repair of Hardware
		x.	Repair of IT Equipment
		xi.	Provision of Nails/Ornament
		xii.	Provision of Mail / Cardboard
		xiii.	Provision of Carpenter

TERMS AND CONDITIONS:-
The intending bidders participating in the bidding process shall provide/upload (on PPRA website) the following Documents:
1. Company/ Firm profile
2. NTN and Sales Tax Registration Number having ATL status and PEC Registration Certificate (for relevant items only)
3. Affidavit declaring that the Company is not blacklisted by any Government Department federal or provincial.
4. Statement of standing experience in the relevant business.
5. Any other formality / document that may be required by the department.
6. Items for S. No. I to vi. Goods shall be purchased on quoted rates up to 30.06.2026.

INSTRUCTIONS FOR BIDDERS:-
1. Tender documents of the above mentioned goods/services may be downloaded from www.ppra.org.pk before the closing date.
2. Rates should be quoted item-wise as per tender (Schedule) inclusive of GST (where applicable). Income Tax withholding will apply as per project bid rates.
3. The electronic bids must be submitted using EPADS on or before 12.08.2025 at 3:00 P.M. Manual bids shall not be accepted. The uploaded bids will be opened by the Departmental Purchase Committee in the presence of bidders or their representatives virtually at 3:00 P.M. on the same day.
4. A firm can apply for only one or multiple items keeping in view its expertise and capacity to supply/delivery.
5. Rs. 50,000/- of bid money of the total amount of quotation (refundable) in the name of DDO, CTO, Islamabad in the shape of Pay Order shall accompany with the quotation.
6. For S.No. I to xiii Services, security shall be placed on penal and repair work shall be undertaken on lowest quoted rates on need basis as and when required.
7. Separate bid for each category/item is required to be uploaded, taking which the bid would be cancelled.
8. Agreement not to be cancelled/revoked for a period of one (1) year for serial No. I, II, III, iv, v, vi, vii, viii, ix, x, xi, xii & xiii (goods/services). However, the agreement can be terminated by either party through one month written notice in this regard.
9. The Purchase Committee may reject all bids or proposals at any time prior to the acceptance of a bid or proposal under Rule-33, Public Procurement Rules, 2004.
10. In case of shortfall in supply/services during the year, the bid security will be forfeited in favour of Government and firm will be black listed, along with any other punitive measures that may be taken.
11. The supplies would have to be according to specifications / samples as approved by the Purchase Committee.
12. The Purchase Committee shall announce the results of bid evaluation to the first of a report, giving justification for acceptance or rejection of bids at least ten days prior to the award of procurement contract.
13. Incomplete bids / offers will not be considered in any case.

PID(1)1072/25 (MUHAMMAD ARSHAD)
Administrative Officer (IR)/
Secretary Purchase Committee
CTO, ISLAMABAD
Tax House-II RDF Centre, Maurya Area, D-3/1, Islamabad, Phone No. 051-9106630
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